



WHITTINGTON PRIMARY SCHOOL

Common Lane, Whittington, Lichfield, Staffs. WS14 9LG

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Headteacher: Mrs N Leeson

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Web Site: www.whittington-school.co.uk

6th July 2020

Dear Parents,

ELECTION OF PARENT OR CO-OPTED GOVERNORS

School governors have a varied and important role helping the school run effectively. They have 3 core functions:

- Planning the strategic direction of the school
- Overseeing financial performance of the school and ensuring money is well spent
- Holding the headteacher or school leadership to account

The governor role is strategic rather than operational. Governors do not get involved with the day to day running of a school, instead supporting and challenging the school's leadership team to drive school improvement.

Governors usually attend around 6 meetings a year. Being a school governor is a commitment and a responsibility, but offers you the chance to see first-hand the impact you can make in improving education for children in your community.

There are currently four vacancies for either Parent Governors or Co-opted Governors on the Governing Body at Whittington Primary School and we are seeking to recruit new Governors who will serve on the Governing Body of Whittington Community Primary School for a four-year term irrespective of whether their child(ren) leave(s) the school during this time.

The parents of all pupils registered at the school are entitled to join in this process and "parent" includes any person having 'parental responsibility', as are members of the wider community with, or without, any connection to the school.

If you wish to make a nomination as a Parent Governor, this must be done on a nomination form that is available from the school office and is in the attached document. To be valid, a nomination form for a Parent Governor must be signed by the candidate and two other parents and must be returned to me not later than 9.00a.m. on Friday 25th September. With the completed nomination, a candidate may submit a brief statement about themselves.

In the instance that you know someone from the community who is interested in becoming a Co-Opted Governor, we would advise that they contact the Governors directly on:

governor@whittington.staffs.sch.uk

Yours sincerely,

Mrs N Leeson
Headteacher

PARENT GOVERNOR 2020-2024 NOMINATION FORM

We hereby nominate as a Parent Governor of Whittington Community Primary School.

PROPOSED BY:

NAME:

SIGNATURE:

SECONDED BY

NAME:

SIGNATURE:

I accept the nomination for Parent Governor of Whittington Community Primary School.

NAME:

SIGNATURE:

Nomination forms must be returned to school no later than 9.00a.m. on Friday 25th September

With the completed Nomination Form, a candidate may submit a brief statement [50 – 100 words] about themselves.

Prospective Governors will be invited to a meeting about the role in September (date to be confirmed) and can discuss with a current governor, the role and responsibilities of School Governors. Existing Governors may be contacted via the School.

*Nominees are asked to note that the next full Governors' Meeting is to be held on **Thursday 15th October at 5.30pm.** You may wish to make provisional arrangements that will enable you to attend that meeting if you are elected.*